

**BOROUGH OF GREENCASTLE  
COUNCIL WORKSHOP MEETING AGENDA  
February 28, 2022  
7:00 P.M.**

**Call to Order**..... **President Albert Miller**

**Invocation** .....

**Pledge of Allegiance to the Flag** ..... **President Albert Miller**

**Opportunity to be Heard:** Borough citizens may address Council at this time on specific issues of concern.

*As we open our Public Comment period there are some guidelines that you need to be aware of:*

- *There is a 5 minute limit per person.*
- *If someone has already shared the same thoughts as yours please do not repeat what has already been said. We have a limited period of time and want to ensure that we hear various points of view.*
- *Public Comment will be stopped if it continues too long to allow Council to conduct business as outlined on the meeting agenda.*

**Presentations**

Mike Hoover – Review of trip to Greencastle, Ireland

**Review Minutes of Previous Meetings**

Borough Council Meeting of February 7, 2022

**Sections of Government Updates**

**Administration**

1. Procedure for the vacation of Borough streets
2. Request for intergovernmental agreement with Mercersburg Borough

**Budget & Finance**

1. Resolution 2022-01 – sale of concrete culvert pipe remaining from the N. Carlisle Street project
2. Update on recent audits
3. Review of Borough Chambersburg Budget Informational handout

**Community Outreach**

1. Single trash hauler review
2. Request from Highline Train Station for collaboration for project funding

**Economic Development**

1. Inch & Co development update
2. Sheetz update
3. Signs for Planning Commission meetings
4. Rt. 16 & S. Washington Street lot development

## **Personnel**

1. Current volunteer vacancies:
  - a. Curb and Sidewalk Appeals Board – 3 volunteers
  - b. Zoning Hearing Board – 1 volunteer
2. Hiring for full-time Billing and Accounting Coordinator
3. Employee Personnel Policy Manual update
4. Harassment Free Workplace training for Council and staff

## **Public Facilities & Stormwater**

1. Vivian Avenue secondary agreement
2. Shentel
  - a. Internet Service Agreement
  - b. Franchise Agreement
3. CDBG Projects
4. Curb and Sidewalk Maintenance Program review
5. N. Carlisle Street
  - a. DOLI Change Orders
  - b. Punchlist Review
  - c. Brick sidewalk repair at 46 N. Carlisle Street
  - d. Sewer Lateral Damage at Industrial Pallet

## **Public Safety**

1. N. Carlisle Street safety concerns
  - a. Truck traffic – communication with Industrial Pallet
  - b. Speed enforcement – Greencastle Police Department
2. Special Events Permit
3. Update from Rescue Hose Company

## **Correspondence**

Greencastle-Antrim Chamber of Commerce – 3<sup>rd</sup> Saturdays in the Square

Besore Library – request for annual \$5,000 donation

Handicap Parking Space Request – 153 S. Carlisle Street

Mental Health Association of Franklin & Fulton Counties – green ribbons on parking meters May 2<sup>nd</sup> to May 28<sup>th</sup>

## **Upcoming Meetings**

March 7<sup>th</sup> at 7:00 p.m. – March Borough Council Regular Meeting

March 28<sup>th</sup> at 7:00 p.m. – March Borough Council Workshop Meeting

Respectfully submitted,  
Emilee Little, Borough Manager